

ANDHRA LOYOLA COLLEGE (AUTONOMOUS), VIJAYAWADA – 8
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

2020 - 21

1st Meeting

The 1st meeting of the IQAC of the College for the Academic Year 2020-21 is held online on 28th July 2020 at 10 AM and the following members are present.

S No.	Name	Designation	Position
1	Rev.Fr.G.M.Victor Emmanuel S.J.	Principal	Chairman
2	Dr.G.Srinivasa Rao	Professor of Physics	Coordinator
3	Rev.Fr. I.Lourduraj, S.J.	Vice-Principal (UG)	Senior Admi. Officer
4	Rev Fr.S.Raju, S.J.	Vice-Principal (PG),	Management Member
5	Rev.Fr.N.Bujji Babu, S.J.	Controller of Exams	Senior Admi. Officer
6	Dr.T.Rose Mary	Professor of Botany	Secr. Academic Activities
7	Dr.T.Srikumar	Professor of Physics	Dean of Sciences
8	Dr.R.Ravindra Bhas	Professor of Telugu	Dean of Humanities
9	Dr.A.Samuel Dayakar	Asst.Prof. of Pol. Sci.	Dean of Student Activities
10	Mr.G.M.Srirangam	Asso. Prof. of Zoology	Coordinator, B.Voc and Community College
11	Dr.D.Bala Karuna Kumar	Asso. Prof. of Chemistry	Director, CCLR
12	Dr.Ch.Srinivasa Rao	Asso. Prof. of Physics	Assistant CoE
13	Sri P V S Sairam	Asso. Prof. of Physics	Coordinator Time Table Committee
14	Dr.B.Johnson	Asst. Prof. of Physics	Member from PG
15	Rev.Fr.Dr.A.Francis Xavier, S.J.	Director, ALIET	Educationist
16	Mr.K.Sreedhar	Secretary NRI College	Alumnus

AGENDA

- To conduct online classes
- To conduct online Mid-semester examinations
- Online Faculty Development Programs to enhance skills
- Preparation of Departmental and College Academic Calendar
- To conduct training programmes for the faculty to conduct online classes and online mid semester examinations
- Organizing online Seminars and Conferences at International, National, and Local levels
- Any other matter to be discussed with the chair's approval

Minutes of the IQAC meeting held on 28.07.2020

- Rev. Fr. G M Victor Emmanuel, S.J., the Principal of the College, extended a warm welcome to the members and provided recommendations for the preparation of the Action Plan for the Academic Year 2020-21.
- The committee unanimously decided to arrange online Classes (due to COVID Lockdown)
- The Secretary of Academic Activities was entrusted with the task of creating an action plan to conduct online classes and online Mid Exams
- The committee emphasized the significance of organizing online International/National Seminars/Workshops to enhance knowledge and remain up-to-date with the latest developments in various subjects. As a result, the members unanimously recommended that departments to conduct International/National Seminars
- Preparation of Departmental and College Academic Calendar
- To conduct training programmes for the faculty to conduct online classes and online mid semester examinations
- The meeting concluded with a vote of thanks expressed by the IQAC coordinator.

2nd Meeting

The 2nd meeting of the IQAC of the College for the Academic Year 2020-21 is held on 3rd September 2020 at 10 AM in the conference hall and the following members are present.

S No.	Name	Designation	Position
1	Rev.Fr.G.M.Victor Emmanuel S.J.	Principal	Chairman
2	Dr.G.Srinivasa Rao	Professor of Physics	Coordinator
3	Rev.Fr. I.Lourduraj,S.J.	Vice-Principal (UG)	Senior Admi. Officer
4	Rev Fr.S.Raju,S.J.	Vice-Principal (PG),	Management Member
5	Rev.Fr.N.Bujji Babu, S.J.	Controller of Exams	Senior Admi. Officer
6	Dr.T.Rose Mary	Professor of Botany	Secr. Academic Activities
7	Dr.T.Srikumar	Professor of Physics	Dean of Sciences
8	Dr.R.Ravindra Bhas	Professor of Telugu	Dean of Humanities
9	Dr.A.Samuel Dayakar	Asst.Prof. of Pol. Sci.	Dean of Student Activities
10	Mr.G.M.Srirangam	Asso. Prof. of Zoology	Coordinator, B.Voc and Community College
11	Dr.D.Bala Karuna Kumar	Asso. Prof. of Chemistry	Director, CCLR
12	Dr.Ch.Srinivasa Rao	Asso. Prof. of Physics	Assistant CoE
13	Sri P V S Sairam	Asso. Prof. of Physics	Coordinator Time Table Committee
14	Dr.B.Johnson	Asst. Prof. of Physics	Member from PG
15	Rev.Fr.Dr.A.Francis Xavier, S.J.	Director, ALIET	Educationist
16	Mr.K.Sreedhar	Secretary NRI College	Alumnus

AGENDA

- Review of online Classes and Online Examinations
- To conduct virtual laboratory experiments for science students
- Online mentoring and motivation for the students
- Conducting Short Term Courses on analytical Aptitude and Computer Programming
- Any other matter to be discussed with the chair's approval

Minutes of the IQAC meeting held on 02.08.020

- The meeting commenced with a cordial welcome extended by Rev. Fr. G M Victor Emmanuel, S.J, SJ, the Principal of the College, to the members of the cell.
- Dr. G. Srinivasa Rao, the IQAC coordinator, provided an update on the progress made regarding the proposed action plan since the beginning of the year, which was well received by the members.
- The cell engaged in a discussion regarding the activities of the Employability Skills Centre (ESC), which is sponsored by APSSDC.
- The introduction of online certificate courses focusing on aptitude and soft skills, aimed at enhancing the employability skills of degree students, was deliberated. The cell suggested to Fr. Principal the inclusion of these courses under JKC (Jawahar Knowledge Centre).

- The cell unanimously agreed to Rev. Fr. Dr. A. Francis Xavier's proposal to conduct short-term courses concentrating on aptitude and soft skills. These courses would assist final year UG and PG students in preparing for campus recruitment drives.
- It was decided to reconvene in November 2021, and the meeting concluded with a vote of thanks expressed by the IQAC coordinator.

3rd Meeting

The 3rd meeting of the IQAC of the College for the Academic Year 2020-21 is held on 4th November 2020 at 3.30 pm in the conference hall and the following members are present.

S No.	Name	Designation	Position
1	Rev.Fr.G.M.Victor Emmanuel S.J.	Principal	Chairman
2	Dr.G.Srinivasa Rao	Professor of Physics	Coordinator
3	Rev.Fr. I.Lourduraj, S.J.	Vice-Principal (UG)	Senior Admi. Officer
4	Rev Fr.S.Raju, S.J.	Vice-Principal (PG),	Management Member
5	Rev.Fr.N.Bujji Babu, S.J.	Controller of Exams	Senior Admi. Officer
6	Dr.T.Rose Mary	Professor of Botany	Secr. Academic Activities
7	Dr.T.Srikumar	Professor of Physics	Dean of Sciences
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14	Dr.B.Johnson	Asst. Prof. of Physics	Member from PG
15	Rev.Fr.Dr.A.Francis Xavier, S.J.	Director, ALIET	Educationist
16	Mr.K.Sreedhar	Secretary NRI College	Alumnus

AGENDA

- Online BoS and online Academic Council meetings
- To encourage the Departments to organize online seminars for faculty
- Activities of the Centre for Continuous Learning and Research (CCLR)
- To encourage the departments and faculty to organize online quiz programmes for the students
- Any other matter with the permission of the chair.

Minutes of the IQAC Meeting

The meeting commenced with a warm welcome from Rev. Fr. G M Victor Emmanuel, S.J, the Principal of the College, to the members of the cell.

- The members of the IQAC discussed the outcomes of Interdisciplinary International conferences by organized by various departments.
- The activities of the Centre for Continuous Learning and Research (CCLR) were discussed by the IQAC.
- Dr. G. Srinivasa Rao, the IQAC coordinator, explained the need for the revival of Academic audit
- It was decided to schedule another meeting in January 2021.
- The meeting concluded with a vote of thanks expressed by the IQAC coordinator.

4th Meeting

The 4th meeting of the IQAC of the College for the Academic Year 2020-21 is held on 03.02.2021 at 3.30 pm in the conference hall and the following members are present.

S No.	Name	Designation	Position
1	Rev.Fr.G.M.Victor Emmanuel S.J.	Principal	Chairman
2	Dr.G.Srinivasa Rao	Professor of Physics	Coordinator
3	Rev.Fr. I.Lourduraj,S.J.	Vice-Principal (UG)	Senior Admi. Officer
4	Rev Fr.S.Raju,S.J.	Vice-Principal (PG),	Management Member
5	Rev.Fr.N.Bujji Babu, S.J.	Controller of Exams	Senior Admi. Officer
6	Dr.T.Rose Mary	Professor of Botany	Secr. Academic Activities
7	Dr.T.Srikumar	Professor of Physics	Dean of Sciences
8	Dr.R.Ravindra Bhas	Professor of Telugu	Dean of Humanities
9	Dr.A.Samuel Dayakar	Asst.Prof. of Pol. Sci.	Dean of Student Activities
10	Mr.G.M.Srirangam	Asso. Prof. of Zoology	Coordinator, B.Voc and Community College
11	Dr.D.Bala Karuna Kumar	Asso. Prof. of Chemistry	Director, CCLR
12	Dr.Ch.Srinivasa Rao	Asso. Prof. of Physics	Assistant CoE
13	Sri P V S Sairam	Asso. Prof. of Physics	Coordinator Time Table Committee
14	Dr.B.Johnson	Asst. Prof. of Physics	Member from PG
15	Rev.Fr.Dr.A.Francis Xavier, S.J.	Director, ALIET	Educationist
16	Mr.K.Sreedhar	Secretary NRI College	Alumnus

AGENDA

- Review of the Seminars/ Workshops organized
- Examinations reforms
- To introduce new programmes of study
- Preparation for the participation in NIRF
- To promote awareness on Gender equity and equality among Students
- Any other matter with the permission of the chair

Minutes of the IQAC meeting held

The meeting commenced with a warm welcome from Rev. Fr. G M Victor Emmanuel, S.J, the Principal of the College, to the members of the cell.

- IQAC coordinator, Dr. G. Srinivasa Rao explained the need for the examination reforms in the Autonomous Colleges and suggested CoE to look into this
- The cell advised IQAC and NAAC coordinators to collect the information required from all the stakeholders to participate in NIRF rankings and ISO Certification.
- IQAC Coordinator explained the preparation of ASAR report which is to be submitted to CCE

- Discussed the possibility of introducing New Programmes from next Academic Year Suggested to introduce four new Undergraduate Courses viz. (1) B.A.- Psychology, Advance English, Computer Applications; (2) B.A. – Public Policy, Economics, Anthropology (3) B.B.A. – Agristorage and Supply Chain Management and (4) B.M.S.- Retail Operations
- The Coordinator highlighted the need of creating awareness to Students about IPR and Gender Equity
- The meeting ended with the vote of thanks by the IQAC coordinator.