

ANDHRA LOYOLA COLLEGE (AUTONOMOUS), VIJAYAWADA – 8 MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

The 1st meeting of the IQAC of the College for the Academic Year 2018-19 is held on 28th May 2018 at 10 am in the conference hall and the following members are present.

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| Rev.Fr.Dr.G.A.P.Kishore, S.J. | Chairman |
| Dr.G. Srinivasa Rao | Coordinator |
| Rev.Fr. S. Melchior, S.J. | Vice-Principal (UG) |
| Rev Fr.Dr.A. Rex Angelo, S.J. | Vice-Principal (PG) |
| Rev.Fr.N. Bujji Babu, S.J. | Controller of Examinations |
| Dr.CH. Srinivasu | Secretary, Academic Activities |
| Dr.T. Srikumar | Dean of Sciences |
| Dr.B. Raju | Dean of Humanities |
| Dr.B. Syam Sundar | Dean of Student Activities |
| Mr.G.M. Srirangam | NAAC Coordinator |
| Dr.B. Siva Kumari | Coordinator, DBT Star College |
| Dr.M.C .Rao | Director, CCLR |
| Mr.G. Sandeep Sinha | Dept. of MBA |
| Rev.Fr.Dr.A .Francis Xavier, S.J. | Educationist |

AGENDA

- Constitution of the new IQAC from the academic year 2018-19
- Preparation of the Action Plan for the Academic Year 2018-19
- Induction Programme for the newly recruited faculty
- Annual Orientation Programme for the faculty
- Faculty Development Programmes to be undertaken
- Academic Audit & API related
- Preparation of Departmental and College Academic Diary
- ICT in teaching and learning
- Restructuring the Courses

Minutes of the IQAC meeting held on 28th May 2018

- Rev. Fr. Dr. G.A.P. Kishore, SJ, Principal of the College welcomed the members and gave some suggestions for the preparation of the Action Plan for the Academic Year 2018-19.
- It is proposed to organize (a) a two-day induction programme for the newly recruited faculty and the faculty on probation on 4th and 5th June 2018 and (b) the annual staff orientation programme/workshop on 6th June 2018.
- Fr. Principal proposed that the theme of the annual orientation programme of the faculty can be on “Towards fourth Cycle of Accreditation by NAAC and Academic Planner Preparation for UG and PG Faculty”.
- The cell authorized the member Secretary and Secretary-Academic activities to prepare the action plan based on the inputs from the proposed workshop of the faculty.
- Rev. Fr. Francis Xavier (Educationist) suggested that the College should be geared up for the fourth cycle of NAAC.
- NAAC coordinator Sri. G.M. Srirangam explained the dynamics of fourth cycle of NAAC preparation.
- IQAC coordinator Dr. G. Srinivasa Rao proposed to constitute various committees for the NAAC preparation.
- The cell stressed the importance of ICT enabled teaching-learning and advised the management to encourage the faculty to use ICT.
- Fr. N. Bujji Babu, Controller of Examinations proposed the introduction of the online examinations. After thorough discussion, it is proposed to continue online examinations for General Electives for the academic year 2018-19.
- It is decided to meet again after the constitution of new IQAC in June 2018.
- The meeting ended with the vote of thanks by the IQAC coordinator.

ANDHRA LOYOLA COLLEGE (AUTONOMOUS), VIJAYAWADA – 8 MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

The 2nd meeting of the IQAC of the College for the Academic Year 2018-19 is held on 12th June 2018 at 3.30 pm in the conference hall and the following members are present.

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| Rev.Fr.Dr.G.A.P.Kishore, S.J. | Principal | Chairman |
| Dr.G.Srinivasa Rao | Professor of Physics | Coordinator |
| Rev.Fr. S.Melchior, S.J. | Vice-Principal (UG) | Senior Administrative Officer |
| Rev Fr.Dr.A.Rex Angelo, S.J. | Vice-Principal (PG) | Management Member |
| Rev.Fr.N.Bujji Babu, S.J. | Controller of Exams | Senior Administrative Officer |
| Dr.CH.Srinivasu | Professor of Physics | Secretary, Academic Activities |
| Dr.T.Srikumar | Professor of Physics | Dean of Sciences |
| Dr.B. Raju | Asso Prof of English | Dean of Humanities |
| Dr.B.Syam Sundar | Asso Prof of Commerce | Dean of Student Activities |
| Mr.G.M.Srirangam | Asso Prof of Zoology | Coordinator, B.Voc and Community College |
| Dr.B.Siva Kumari | Asso Prof of Botany | Coordinator, DBT Star College |
| Dr.M.C.Rao | Professor of Physics | Director, CCLR |
| Dr DB Karuna Kumar | Asso Prof of Chemistry | Coordinator, DST FIST |
| Dr.B.G.K.Murthy | Asso Prof of Bus Admn | Member from PG |
| Rev.Fr.Dr.A.Francis Xavier, S.J. | Director, ALIET | Educationist |
| Mr.K.Sreedhar | Secretary NRI College | Alumnus |

AGENDA

- Implementation of the Action Plan
- Celebration of International Yoga Day
- Plantation Programme on the Campus
- Orientation programme for the students on the importance and benefits of JKC training

Minutes of the IQAC meeting held on 12th June 2018

- The meeting started with Rev. Fr. Dr. G.A.P. Kishore, SJ, Principal of the College welcoming the new members of the cell.
- IQAC coordinator, Dr. G. Srinivasa Rao explained the implementation of the action plan proposed at the beginning of the year. The members expressed their satisfaction about the implementation of the action plan.
- The cell decided to celebrate the International Yoga Day on 21st June 2018.
- The cell decided to suggest to the NSS teams and Department of Botany to organize a Plantation Programme on the Campus in July 2018.
- The cell authorizes the JKC coordinator to organize an orientation programme for the students on the importance and benefits of JKC training.
- It is decided to meet again in September 2018.
- The meeting ended with the vote of thanks by the IQAC coordinator.

ANDHRA LOYOLA COLLEGE (AUTONOMOUS), VIJAYAWADA – 8 MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

The 3rd meeting of the IQAC of the College for the Academic Year 2018-19 is held on 05 September 2018 at 3.30 pm in the conference hall and the following members are present.

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| Rev.Fr.Dr.G.A.P.Kishore, S.J. | Principal | Chairman |
| Dr.G.Srinivasa Rao | Professor of Physics | Coordinator |
| Rev.Fr. S.Melchior, S.J. | Vice-Principal (UG) | Senior Administrative Officer |
| Rev Fr.Dr.A.Rex Angelo, S.J. | Vice-Principal (PG) | Management Member |
| Rev.Fr.N.Bujji Babu, S.J. | Controller of Exams | Senior Administrative Officer |
| Dr.CH.Srinivasu | Professor of Physics | Secretary, Academic Activities |
| Dr.T.Srikumar | Professor of Physics | Dean of Sciences |
| Dr.B. Raju | Asso Prof of English | Dean of Humanities |
| Dr.B.Syam Sundar | Asso Prof of Commerce | Dean of Student Activities |
| Mr.G.M.Srirangam | Asso Prof of Zoology | Coordinator, B.Voc and Community College |
| Dr.M.C.Rao | Professor of Physics | Director, CCLR |
| Dr DB Karuna Kumar | Asso Prof of Chemistry | Coordinator, DST FIST |
| Dr.B.G.K.Murthy | Asso Prof of Bus Admn | Member from PG |
| Rev.Fr.Dr.A.Francis Xavier, S.J. | Director, ALIET | Educationist |

AGENDA

- Organizing a workshop for the faculty on Outcome Based Education
- Preparation for the Academic & Administrative Audit
- Proposal by APCCE on organizing a collaborative a State Level Mentoring of Colleges for NAAC Assessment & Accreditation
- Any other matter with the permission of the chair

Minutes of the IQAC meeting held on 05th September 2018

- The meeting started with Rev. Fr. Dr. G.A.P. Kishore, SJ, Principal of the College welcoming the members of the cell.
- The NAAC coordinator, Mr. G Matthew Srirangam proposed to organize a workshop for Outcome Based Education (OBE) in collaboration with The Commissionerate of Collegiate Education Govt of AP.
- The cell authorized the IQAC and NAAC coordinators to organize the workshop on OBE.
- Rev.Fr.Dr.A.Francis Xavier, S.J. suggested to organize a workshop on the Preparation of Course Handouts based on OBE for UG Faculty and the cell ratified the proposal.
- IQAC coordinator, Dr. G. Srinivasa Rao explained the preparation for the Academic & Administrative Audit for the academic year 2018-19.
- The members discussed the proposal by APCCE on organizing a collaborative a State Level Mentoring of Colleges for NAAC Assessment & Accreditation and gave consent to the IQAC and NAAC coordinators.
- It is decided to meet again in February 2019.
- The meeting ended with the vote of thanks by the IQAC coordinator.

ANDHRA LOYOLA COLLEGE (AUTONOMOUS), VIJAYAWADA – 8 MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

The 4th meeting of the IQAC of the College for the Academic Year 2018-19 is held on 22 February 2019 at 3.30 pm in the conference hall and the following members are present.

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| Rev.Fr.Dr.G.A.P.Kishore, S.J. | Principal | Chairman |
| Dr.G.Srinivasa Rao | Professor of Physics | Coordinator |
| Rev.Fr. S.Melchior, S.J. | Vice-Principal (UG) | Senior Administrative Officer |
| Rev Fr.Dr.A.Rex Angelo, S.J. | Vice-Principal (PG) | Management Member |
| Rev.Fr.N.Bujji Babu, S.J. | Controller of Exams | Senior Administrative Officer |
| Dr.CH.Srinivasu | Professor of Physics | Secretary, Academic Activities |
| Dr.T.Srikumar | Professor of Physics | Dean of Sciences |
| Dr.B. Raju | Asso Prof of English | Dean of Humanities |
| Dr.B.Syam Sundar | Asso Prof of Commerce | Dean of Student Activities |
| Mr.G.M.Srirangam | Asso Prof of Zoology | Coordinator, B.Voc and Community College |
| Dr.M.C.Rao | Professor of Physics | Director, CCLR |
| Dr DB Karuna Kumar | Asso Prof of Chemistry | Coordinator, DST FIST |
| Rev.Fr.Dr.A.Francis Xavier, S.J. | Director, ALIET | Educationist |

AGENDA

- Preparation for the forthcoming Academic & Administrative Audit by APCCE, Government of AP
- Preparation for the participation in NIRF
- ISO Certification
- Workshop on Learning Management System

Minutes of the IQAC meeting held on 22nd February 2019

- The meeting started with Rev. Fr. Dr. G.A.P. Kishore, SJ, Principal of the College welcoming the members of the cell.
- IQAC coordinator, Dr. G. Srinivasa Rao explained the preparation for the Academic & Administrative Audit for the academic year 2018-19.
- The cell advised IQAC and NAAC coordinators to collect the information required from all the stakeholders to participate in NIRF rankings and ISO Certification.
- Keeping the importance of the ICT in teaching-learning process, the cell has decided to organize a workshop for the faculty on Moodle, a Learning Management System.
- The meeting ended with the vote of thanks by the IQAC coordinator.