

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression(2020-21)**

1. Seed Money is provided to the management paid staff as a token of appreciation for achieving doctoral degree. Huge support is given for those who are involved in research.
2. Financial assistance is provided to the staff to attend Seminars , Workshops, FDP within or outside the state.
3. Maternity leave is sanction for a period of six months to both teaching and non teaching staff.
4. Gratuity is provided to teaching or non teaching staff who resign or get retired.
5. Medical expenses are provided to needy staff.
6. Covis vaccination is provided to staff and all the students free of cost
7. Covid Care kits are provided
8. Covid Advances
9. Setting up covid centre within the campus for staff , students.
10. Home delivery of food, medicines and daily provisions to covid affected staff
11. ESI facility is provide to management paid staff as per Government norms
12. Monthly financial allowance for attainment of NET,SET, M.Pill, PhD
13. Academic enrichment Programs
14. EPF contribution along with timely payment of salaries.
15. Medical Awareness Campaign by NSS, ALANA
16. Regular Health Check-up Camps are arranged
17. Blood Donation Camps
18. Covid 19 Awareness Programs
19. Sanitizers, Temperature Guns, Soaps were maintained abundantly

**ANDHRA LOYOLA COLLEGE (AUTONOMOUS),  
VIJAYAWADA, AP - 520 008**

**6.3.1 – Welfare schemes for (2020-21)**

S.No.	Teaching	Non-teaching	Students
1	Seed Money as a token of appreciation for achieving doctoral degree	Maternity leave	Covid Vaccination 3 doses
2	Financial assistance to attend Seminars , Workshops, FDP	Gratuity	Covid Care kits
3	Maternity leave	Medical expences	Covid Advances
4	Gratuity	vaccination	Setting up covid center within campus

5	Medical expences	Covid Care kits	Home delivery of food, medicines and daily provisions to covid affected students
6	vaccination	Covid Advances	Health Check-up Camps
7	Covid Care kits	Setting up covid center within campus	Blood Donation Camps
8	Covid Advances	Home delivery of food, medicines and daily provisions to covid affected staff	Covid 19 Awareness Programs
9	Setting up covid center within campus	ESI	Sanitizers, Temperature Guns, Soaps were maintained abundantly
10	Home delivery of food, medicines and daily provisions to covid affected staff	Medical Awareness Campaign	Fee Concessions
11	ESI	Health Check-up Camps	Mid Day Meals
12	Monthly financial allowance for attaingNET,SET, M.Pill, PhD	Blood Donation Camps	Voter Card Issue Camp
13	Academic enrichment Programs	Covid 19 Awareness Programs	Yoga
14	EPF	Sanitizers, Temperature Guns, Soaps were maintained abundantly	Academic appreciation medals and endowment prizes to eligible students
15	Medical Awareness Campaign	HRA/Quarter allotted and loan granted when required.	Scholarships
16	Health Check-up Camps	financial support in case of major illness	JKC
17	Blood Donation Camps	Deserving children of deceased members are given preference in jobs.	Placements
18	Covid 19 Awareness Programs		Ramps, Lift, Wheel Chairs for Disabled
19	Sanitizers, Temperature Guns, Soaps were maintained abundantly		Scribes for Virtually Challenged Students
20			Book Reviews
21			Special Wash room provisions for disabled.
22			Remedial coching for slow learners
23			NSS
24			Educational Visits

**Distribution of Provisions to Class IV Employees of ALC on 22nd April 2020:** The College Management distributed provisions to about 75 families of Class IV employees of the College on 22nd April 2020. Rev Fr. Dr. M. Sagayaraj, SJ, Correspondent and Rev Fr. G. M. Victor Emmanuel, SJ, Principal, distributed the provisions.



**Distribution of Uniform for Non-Teaching Staff on 8th September 2020 :** The College Management presented the non-teaching staff members working in Laboratories, Security Staff and Sweepers with the College Uniform at a special function held on 8th September 2020 at 10.00 a.m. near the College Main Office. About 80 staff members have benefitted from this gesture. While the male staff members were given two shirts each, the women workers were presented with Apron dress. The Uniform for the non-teaching staff is intended for identification and dignity.

All the officials of the College including Rev Fr K Stanislaus, SJ, Provincial, Rev Fr G.M. Victor Emmanuel, SJ, Principal, Rev Fr. Dr. M. Sagayaraj, SJ, Correspondent, Rev Fr I Lourduraj, SJ, Vice Principal (UG), Rev Fr S Raju, SJ, Vice Principal (PG), Sri A. Shou Reddy, Dept. of Mathematics and Sri P. Nagaraju, Office Superintendent, were present at the event and distributed the uniforms.

Fr. Principal thanked Sri A Shou Reddy for volunteering and meeting the total expenditure of the uniforms' stitching amounting to Rs.20,000/-.



#### **Report on the Online Survey conducted by the Department of Statistics on Public Awareness on the COVID-19 Pandemic & its Opinion on the Government's Preventive and Lockdown Relief Measures**

The Department of Statistics headed by Dr. Nunna Srinivasa Rao in coordination with faculty members Dr.K.Srinivas and Ms. K.N.V.R Lakshmi conducted an Online Survey from 4th June to 3rd to July 2020 on the COVID-19 Pandemic & Opinion on the Government Preventive & Lockdown Relief Measures after the announcement of country-wide lockdown by the Government of India on 24 March, 2020 subsequent to declaration of a global emergency on 30th January 2020 by World Health Organization.

**Covid 19 Test for The Members of The Management and Staff of Andhra Loyola College During 6th To 10th August 2020:** The Management of Andhra Loyola College arranged a free COVID 19 Test exclusively for the Members of the Management and the Staff Members of the College on 6th, 7th and 10th August 2020. A total number of 400 Teaching and Non-Teaching Staff Members have availed themselves of this free COVID Test facility provided with the cooperation of Sri K Siva Sankar, Treasurer, ALCAA, who coordinated the programme in a meticulous and successful manner.



**GRATUITY PAID TO UNAIDED STAFF 2020-21**

ANDHRA LOYOLA COLLEGE (AUTONOMOUS):: VIJAYAWADA -520 008  
DEGREE UNAIDED TEACHING STAFF 2020-2021  
SALARY ARREARS & GRATUTY FOR THE MONTHS OF NOVEMBER 2002 TO NOVEMBER  
2020

SNO	NAME	DESIGNATION	Basic	D.A.	Total	15 Days salary	Gratuty	Grand Total	A/C NO.
1	Dr G Symala	Lecture in English	16580	8845	25425	14688	2,64,029	2,57,800	12194

*V. S. A.*  
PRINCIPAL (FAC)  
ANDHRA LOYOLA COLLEGE  
VIJAYAWADA.

*M. Sagayaram*  
CORRESPONDENT  
ANDHRA LOYOLA COLLEGE  
VIJAYAWADA-8

ANDHRA LOYOLA COLLEGE (AUTONOMOUS):: VIJAYAWADA -520 008  
DEGREE UNAIDED TEACHING STAFF 2020-2021  
GRATUITY

SNO	NAME	DESIGNATION	IOB AC NO	AMOUNT
1	MS D RUPAVANI	Lecture in Comp.Sci	19049	53815

*M. Sagayaram*  
CORRESPONDENT  
ANDHRA LOYOLA COLLEGE  
VIJAYAWADA-8

**ANDHRA LOYOLA COLLEGE (AUTONOMOUS):: VIJAYAWADA -520 008  
DEGREE UNAIDED TEACHING STAFF 2020-2021  
GRATUITY**

SNO	NAME	DESIGNATION	Basic	D.A.	Total	Total/26* 15days	Years of Service	Grand Total	A/C NO.
							09.06.2011		
1	MS M GLORY	Lecture in Micro-Biology	12960	6640	19600	11307.7	79,154	79,154	18195

*[Signature]*  
**PRINCIPAL  
ANDHRA LOYOLA COLLEGE  
VIJAYAWADA-8**

*[Signature]*  
**CORRESPONDENT  
ANDHRA LOYOLA COLLEGE  
VIJAYAWADA-8**

**ADVANCING LOANS TO UNAIDED NON TEACHING STAFF**

**ANDHRA LOYOLA COLLEGE (AUTONOMOUS):: VIJAYAWADA  
LOAN APPLICATION FORM**

1. Name : *K. Dwiga Rao*  
 2. Designation : *Office Assistant*  
 3. Purpose of Loan :  
 (Festival/Education/Personal)   
 4. Amount Requested : *50,000/-*  
 5. Monthly Installment : *5000/-*  
 6. Balance of Loan not yet paid : *cleared*

*[Signature]*  
Signature of the Employee

**FOR OFFICE USE ONLY**

Loan Sanctioned : *50,000/-*  
 Installments : *10 Months*  
 Date : *15/5/2021*

*[Signature]*  
**CORRESPONDENT**

**ANDHRA LOYOLA COLLEGE (AUTONOMOUS):: VIJAYAWADA  
LOAN APPLICATION FORM**

1. Name : *M. Nagge*  
 2. Designation : *Attender*  
 3. Purpose of Loan : *Hospital Treatment for*  
 (Festival/Education/Personal) *my mother*  
 4. Amount Requested : *30,000/-*  
 5. Monthly Instalment : *6000/-*  
 6. Balance of Loan not yet paid : *cleared*

*[Signature]*  
Signature of the Employee

**FOR OFFICE USE ONLY**

Loan Sanctioned : *30,000/-*  
 Instalments : *5 Months*  
 Date : *22/10/20.*

*[Signature]*  
**CORRESPONDENT**

To  
 The Correspondent  
 Andhra Loyola college,  
 Vijayawada - 520008

Respected Father

I Ch. Christu Raju working in  
 inter office. I want education loan  
 Rs. 20,000/- I will pay monthly 4000/-  
 in 5 months. Please help me.  
 MY A/c. NO. 11099

Thanking you Father

Best  
 member  
 20/11/20

yours sincerely

Raju  
 CH. CHRISTU RAJU  
 Intermediate Office

M. Tagayanga  
 20/11/20

Res. Fr. Correspondent  
 kindly consider  
 request as he is  
 very faithful in  
 his works.

Tag  
 22/11/20

### EPF CONTRIBUTION

EMPLOYEE'S PROVIDENT FUND ELECTRONIC CHALLAN CUM RETURN (ECR)			
Name of Establishment	ANDHRA LOYOLA COLLEGE		
Establishment Id	GRGNT0007892000	LIN	1949382481
Wage Month	OCT-2020	Return Month	NOV-2020
Contribution Rate (%)	12	ECR Type	ECR
Salary Disbursement Date	03-NOV-2020	Uploaded Date Time	06-NOV-2020 10:00
Exemption Status	Unexempted	TRRN Number	
Remarks	0	ECR Id	50482954
Total Members	130	Aadhaar Not Seeded Member	65
<b>Contribution and Remittance Details (In Rupees) :</b>			
Total EPF Contribution Remitted	2,06,954	Total EPS Contribution Remitted	1,43,898
Total EPF-EPS Contribution Remitted	63,334	Total Refund Advance	0
<b>PMRPY Upfront Benefit Details (In Rupees) :</b>			
Total PMRPY Upfront EPF Amount	0	Total PMRPY Upfront EPS Amount	0
PMRPY benefit remarks	NA		
<b>PMGKY Benefit Details (In Rupees) :</b>			
Total PMGKY benefit Amount	Employee EPF Share	Employer EPS Share	Employer EPF Share
	0	0	0
PMGKY benefit remarks			